



**English Language  
and  
Preparation for Further Studies**

# OXFORD COLLEGE OF ENGLISH SPECIALTY LANGUAGE CENTRE

Provider: Cyneast Pty. Ltd. trading as above. Provider No.: 00048F

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## English Courses and Fees from 1st January 2012

(In Australian dollars and valid until 30 June 2012)

Please note that some of the courses are subject to demand. Please contact our office for further information.

Tuition Fees (In Australian Dollars)		Accommodation (In Australian Dollars)	
<b>Student Visa</b> Full-Time : 2 - 52 weeks (length of courses) Course Starting Dates: Every Monday (or next day if Monday is a Public Holiday or Teacher's official holiday)			
<b>Full-Time</b> English for Coordinating and Management of Welfare, Community and Childcare Services (ECMWCCS) English for Nursing and Other Healthcare Professionals (ENOHCP) BEC -1 BEC -2 EAP IELTS Preparation Cambridge Exam TOEFL course Business English Hospitality/Tourism Ind. Introduction to Hospitality English <b>\$380/week</b> High School Preparation: Please see the separate tuition fees list.	<b>Min. Course Duration</b> 12 weeks  12 weeks  10 weeks 12 weeks 4 - 52 weeks 10 weeks 10 weeks 10 weeks 10 weeks 4 - 52 weeks 12 weeks 10 weeks	<b>Placement Fee:</b> \$200 18 years old or older Under 18 years old with lunch pack  <b>Homestay Fee (single):</b> 2 weeks \$534 (total) 3 weeks \$762 (total) 4 weeks or more \$250 (per week)  <b>Homestay Fee (share):</b> 4 weeks or more \$220 (per week) Includes 2 meals per day on weekdays and 3 meals per day at weekends.  <b>Room Only Homestay (Use of kitchen for own cooking):</b> 4 weeks or more \$196 (per week) <b>18 years or over only</b> Share Accommodation - arranged on request. Flat, hostel, private hotel, guest house etc. are also available.  <b>Guardianship for students under the age of 18 years:</b> Guardian Placement Fee: \$225 Guardian Fee: \$50(per week)  <b>Airport Transfer Fee :</b> \$130  There will be a small amount of fees charged for the use of outside sports centre (approximately \$10 per month) and also text book costs (approximately \$30) for the High School Preparation Course. Textbook costs for English course, approx.: \$200/ 6 months (Fees may be subject to change without notice.)	
<b>Overseas Student Health Cover (OSHC) Student Visa only 2012 Single: \$40.00/month Family: \$80.00/month</b> Government Regulations require you to pay a health cover premium (OSHC). This must be paid for the duration of visa directly to Specialty Language Centre with your tuition fees.			
<b>How to pay:</b> Please make your Bank Draft, Postal Note or Traveller's Cheque payable to Specialty Language Centre. Payments may be remitted by Telegraphic Transfer direct to our Account No. 012071 495784619 at Australia and New Zealand Banking Group Limited, 665 - 669 George Street, Haymarket, N.S.W. 2000, Australia. All bank charges must be paid. We also accept Bankcard, Visacard or Mastercard.			
<b>Conditions of Enrolment</b> 1. Enrolment, Accommodation placement and Airport transfer fees are not refundable. 2. If a visa application is rejected, the tuition fee will be refunded upon presentation of the rejection letter from the Embassy and the College's document for authorisation of third party to receive a refund with signatures in the case that the recipient of the refund is different from the student and also 'Receipt' document is to be signed and returned to the College immediately upon receipt of the refund. If you wish to cancel your enrolment for any other reason and your written notice is received by the College 28 days or more before your original course starting date, a cancellation fee equivalent to 20% of the tuition fee will be retained. (see the Conditions of Enrolment for Principal courses in the case of a package of 2 or more courses). If you cancel your enrolment and you notify the College in writing less than 28 days before your original course starting date, a cancellation fee equivalent to 12 weeks tuition fee will be retained (see the Conditions of Enrolment for Principal courses in the case of a package of 2 or more courses). (100% tuition fee will be retained in the case of Visitor or Working Holiday visa). If you cancel your enrolment or withdraw from the course on or after your original course starting date, the tuition and other fees including tuition and other fees for the principal course in the case of a package of 2 or more courses will be retained and not be refunded. If you are introduced to the College through a third party which retains any portion of your payment, or charges or any additional fees paid by you, such monies will not be refunded by the College, as such the third party/person shall be deemed to be your agent and not an agent of the College. <b>Once a visa has been approved, no refund will be made notwithstanding of the afore-mentioned other conditions except the case where the College cancels, terminates or defers the course, in which case you will be refunded the amount of course money the College received in accordance with the Education Services for Overseas Students Act 2000.</b> 3. Should you wish to cancel your accommodation for any other reason than a refusal of your visa, Homestay fee will be refunded only if you notify the College in writing more than 28 days before your course starting date. 4. The College reserves the right to cancel or defer courses, and to alter course timetables and class locations without notice. If the College cancels, terminates or defers any course, you will be refunded the amount of course money the College received in accordance with the Education Services for Overseas Students Act 2000. The refund will be provided within 2 weeks of the default date. 5. In the case of your default, no refund can be made. 6. The College reserves the right to withdraw all its services if your conduct disrupts the normal operation of classes. In this case no fee will be refunded. 7. You or, if you are under the age of 18, your parents/guardian must agree to indemnify the College and/or its staff from any responsibility and/or claim for any possible injury, damage or loss during your attendance at any of our programmes or stay at the host family. 8. There will be no refunds or deductions for public holidays or the extra teacher's official holiday (usually on the first Monday in August). 9. Entry fees on excursions and text books are an extra cost to students. 10. Entry requirements shall be in accordance with the ESOS Act 2000, the National Code and rules set by Government Departments. 11. Full amount of total invoice (Document of Offer) amount shall be paid at the time of enrolment unless instalment arrangements or a different time of payment is agreed and specified in the College's invoices (Document of Offer). In the case of specially agreed instalments the College reserves the right to charge you a penalty of not less than \$200 each time for every delay in your payments. Notwithstanding this clause, If you fail to pay fees on due date or at the latest upon receipt of due notice, the College reserves the right to terminate your enrolment.  The above Conditions do not remove the right to complain and appeal through the College's Complaints and Appeals Processes and also take further action under Australia's consumer protection laws. Upon signing the enrolment form you are deemed to have entered into a written agreement with the College based on the conditions of enrolment, and have agreed that all information provided by you including personal and contact details, course enrolment details and changes, and the circumstance of any suspected breach by you of a student visa condition may be made available to Australian Government and designated authorities and if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager, pursuant to obligations under the ESOS Act 2000 and the National Code. The College's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies. <b>You have an obligation to notify the College of a change of address while enrolled in the course.</b>			